

911 Emergency Response Advisory Committee

Notice of Meeting and Agenda

Thursday, November 20, 2025

1:30 p.m.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada
Building A – Second Floor Caucus Room**

Teleconference participation options provided below.

MEMBERS

Cody Shadle, City of Reno, Chair
Chris Ketring, Washoe County, Vice-Chair
Andy Ancho, City of Reno
Tara Edmonson, City of Sparks
Amelia Galicia, Washoe County
JW Hodge, City of Reno
Derek Keller, City of Sparks
Cadence Matijevich, Washoe County
Connie Shepperd, City of Sparks
Eric Diamond, Washoe County School District

This meeting will be held at the physical location above and by teleconference via this [Teams Meeting link](#) (Meeting ID: 245 734 343 01; Passcode: LL6nA7td), or by calling 775-325-0620 using Conference ID: 358 448 127#. Please note: The Teams Meeting link option will require a computer or phone with internet access and the Microsoft Office product "Teams" application, as well as audio capabilities.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

1. **CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-action item]
2. **INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE** [Non-action item]. *Jennifer Gustafson, Deputy District Attorney*
3. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
4. **APPROVAL OF SEPTEMBER 18, 2025, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **911 FUND FINANCIAL SUMMARY & REVIEW OF REVENUE AND EXPENDITURE PROJECTIONS** [Non-action item] – A review of the current Financial Summary and reimbursement processes; and a review and discussion of projected revenues and expenditures in the Regional 911 Fund. *Sara DeLozier & Quinn Korbolic, Washoe County Technology Services*
6. **REVIEW OF 911 EMERGENCY RESPONSE ADVISORY COMMITTEE BYLAWS** [For possible action] – A review and discussion of current 911 Emergency Response Advisory Committee Bylaws and proposed modifications to the Bylaws, including but not limited to, requirements related to reimbursement requests, submission of invoices, and travel reimbursements. *Quinn Korbolic, Washoe County Technology Services*

911 Emergency Response Advisory Committee

Agenda

November 20, 2025

Page 2 of 4

7. Consent Items [For Possible Action]

- a. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY ANSWERING POINT (PSAP) – FY26 DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the cost associated with purchase of dispatch equipment for a total cost not to exceed \$1,746.82. Such equipment includes: 5 Dell Monitors (\$329.99 each) for total amount not to exceed \$1,649.95; 1 LED LCD Monitor Stand-up Desk Mount (\$33.24 each) for a total amount not to exceed \$33.24; and 7 Wireless Computer Mice (\$9.09 each) for a total amount not to exceed \$63.63. And for the requests approved, forward such recommendation to the Board of County Commissioners. *Joanna Aitken, City of Reno*
- b. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY ANSWERING POINT (PSAP) – FY26 HARRIS VIP DISPATCH WORKSTATION LICENSES AND ACCESSORIES** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the cost associated with the purchase of dispatch equipment, specifically three Harris VIP Dispatch Workstation licenses and accessories (software, licensing, module C310, adapters, manual, and hardware tokens) , for a total cost not to exceed \$25,204.75. And for the requests approved, forward such recommendation to the Board of County Commissioners. *Cody Shadle, City of Reno*
- c. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS PUBLIC SAFETY ANSWERING POINT (PSAP) – FY26 NATIONAL EMERGENCY NUMBER ASSOCIATION (NENA) & ASSOCIATION OF PUBLIC SAFETY COMMUNICATIONS OFFICIALS (APCO) MEMBERSHIPS** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the City of Sparks for the costs associated with the purchase of the FY26 annual group memberships (NENA \$1,650 & APCO \$1,861) for a total not to exceed \$3,511.00; and for the requests approved, forward such recommendation to the Board of County Commissioners. *Connie Shepperd, City of Sparks Police Department*
- d. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE PUBLIC SAFETY ANSWERING POINT (PSAP) – FY26 DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the cost associated with purchase of dispatch equipment for a total cost not to exceed \$6,931.54. Such equipment includes: 2 Dell Pro Max Tower Computers (\$2,335.77 each) for a total amount not to exceed \$4,671.54; and 4 Dell Pro 34 Video Conferencing Monitors (\$565.00 each) for a total amount not to exceed \$2,260.00. And for the requests approved, forward such recommendation to the Board of County Commissioners. *Joshua Jenkins, Washoe County Sheriff's Office*
- e. **REQUEST FOR FUNDING FOR WASHOE COUNTY REGIONAL EMERGENCY ALERTING SOFTWARE – FY26 RAVE ALERT** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request for E911 funding for the Year 2 costs associated with a five-year contract for Rave Alert, for a total amount not to exceed \$76,800; and if approved, forward such recommendation to the Board of County Commissioners. *Jessica Adams-Lopes, Washoe County Emergency Management & Cadence Matijevich, Washoe County*

911 Emergency Response Advisory Committee

Agenda

November 20, 2025

Page 3 of 4

End of Consent Items

8. **REQUEST FOR FUNDING FOR THE CITY OF RENO AND WASHOE COUNTY DISPATCH PUBLIC SAFETY ANSWERING POINTS (PSAPs) – ARCHITECTURAL REVIEW AND CONCEPTUAL DESIGNS** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to fund the costs associated with conducting an architectural review with conceptual designs for the Regional Emergency Communications Center (5195 Spectrum Boulevard) to determine the capacity and ability for facility expansion which houses both the Washoe County Sheriff's Office Communications and the City of Reno's Public Safety Answering Points (PSAPs) for an amount not to exceed \$29,700; and if approved, forward such recommendation to the Board of County Commissioners. *Cody Shadle, City of Reno*
9. **REQUEST FOR FUNDING FOR THE CITY OF RENO, THE CITY OF SPARKS AND WASHOE COUNTY DISPATCH PUBLIC SAFETY ANSWERING POINTS (PSAPs) – HEXAGON ONCALL DISPATCH COMPUTER AIDED DISPATCH INTEGRATION** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to fund the costs associated with developing and implementing the required software interface between the Hexagon Computer Aided Dispatch (CAD) system and Verint (911 Audio Recording Software) for an amount not to exceed \$26,450; and if approved, forward such recommendation to the Board of County Commissioners. *Cody Shadle, City of Reno*
10. **911 MASTER PLAN REQUEST FOR QUALIFICATIONS UPDATE** [Non-action item] – A review and discussion on the status of the Request for Qualifications process initiated to select a consultant to update the 911 Emergency Response Five Year Master Plan. *Quinn Korbolic, Washoe County*
11. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among Committee members will take place on this item. The next regular meeting is scheduled for January 15, 2026, at 1:30 p.m.
12. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
13. **ADJOURNMENT** [Non-action item]

~~~~~

**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, has been electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php).

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, are available to members of the public at the County's Technology Services office or by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (230 Edison Way, Reno, Nevada 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

# *911 Emergency Response Advisory Committee*

Agenda

November 20, 2025

Page 4 of 4

**Possible Changes to Agenda and Timing.** The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block unless otherwise requested by a Committee member, and will not be read aloud.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the link on the first page of the notice of meeting and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comments in writing by emailing Sara DeLozier at [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on November 19, 2025, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **"911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item]."**

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services, 775-328-2350, at least 48 hours before the meeting.